



3422493

COLONIAL BANKAA

Application For Employment

272-7200

We are an Affirmative Action/Equal Opportunity Employer. Candidates are considered for employment without regard to race, color, religion, national origin, sex, marital status, age, disability, veteran or citizenship status. Employment with our company is at the will of the employee and the employer. In order to be considered for employment, this application must be fully completed.

Date	Position Applied For/Location (Please be specific): Salary Requirements								
01/31/2006	05-1884 - Executive Assistant I								
Date Available For	Referral Source			☐ Scho	ool Placement (Office	☐ Temporary	' Agency	
Employment	☐ Walk-In		☐ Advertise	ement	☐ State	e Employment	Dept.	☐ Personnel	Agency
	☐ Mall-In		☐ Employe	е		Organization		☐ Colonial V	Veb Page
02/01/06	Name of Referral	ColonialB	ank.com		☐ Inter	net (which site):		
Are there any hours that y	Are there any hours that you would be unable to work? Yes No What Hours ?:								
Basic Information -		nk							
Name: (In Full) Last - Fire	st - Middle								
Ellison			Cynthia				R		
Please indicate other nan	nes you have used in p	revious er	mployment or s	chooling.			Email Address elļi7684@bellsouth.net		
Residence: Street Addres 1598 Sandstone Court	38		City Montgomery	,	State County AL Montgomery		,	Zip Code 36117	
Home Telephone		Alternate	e Telephone			Social Securi	ty Number		
() (334) 271-619	9 .	() (334) 201-81	166		420-80-4237			
Only U.S. citizens or alier								Are you under	
provide genuine documentation establishing your identity and eligibility to be legally employed in the United States? 🗵 Yes 18 years of age?					e? 🔲 Yes 🗓 No				
Do you possess a valid d	river's license?		🛛 Yes	□ No					
Have you ever applied for employment with Cotonial Bank? Have you ever been employed at Cotonial Bank before? Yes No If yes, date:					?				
Do any of your relatives work at Colonial Bank? If yes, give name and relationship. Yes No Courtnel Ellison Daughter									
Previous Addresse	s During The Las	st Five Y	ears/	***************************************					
Street Address				City		State	Zlp	County	From/To
								_	<u> </u>
					·				
SPECIAL SKILLS: Check boxes for training and experience.									
☐ Accounting			gramming				Personal com	puter	
☐ Bookkeeping		_	of machine				Excel		
☐ Calculator		☐ Sale				짇	Word		
☐ CRT			nscribing mach				Microsoft Proj		
Data entry	Typing (60 words per minute currently)								
☐ Imaging	☐ Other								
List any education or training received related to the position applied for (e.g., customer relations, credit, supervision, etc.):									
							······································	······································	····

RECORD OF EMPLOYMENT
List All Additional Employers on a Supplemental Sheet

EMPLOYER (present or last): Dillard's	enter en	A THE THE PROPERTY OF THE PROP	e considerante de la considerant	Supervisor's Name Amy Lyda			
reet Address City State Zip Code 00 Eastdale Circle Montgomery AL 36117				Area Code/Phone Number (334) 272-6374 Dates Employed (Month/year):			
Job Title:	ob Title: Base Salary (Annual or Hourly):						
Salon Coordinator							
☐ Full Time	Start_\$7.00	Final_	\$9.00	From 1999	To Present		
Describe responsibilities:	والمرافقة والمرا						
Coordinate appointments for hair stylists,	•						
Reason for leaving last position or w							
Presently employed: ☐ Yes ☐	No May	we contact thi	s Employer to obta		Yes □ No		
EMPLOYER (previous): Auburn University Montgomery				Supervisor's Name Dr. Bayo Lawal			
Street Address	City	State	Zip Code	Area Code/Phone I	Vumber		
7430 East Drive	Montgomery		36117	(334) 244-3678 Dates Employed (N	Month/year):		
Job Title: Senior Administrative Associate/Student	Base Salary	(Annual or Ho	iuriy):	Dates Employed (IV	nonunyear):		
☑ Full Time ☐ Part Time	Start_\$12,000	Final	\$41,970	From_07/02/1984	To 04/01/2005		
Describe responsibilities:	and the second s						
Provided administrative and clerical supp prepared payroll, and supervised 7 depar	ort to the Dean of S mental secretaries	Sciences, advised and 5 student wo	students, composed orkers	documents (i.e. letters, rep	oorts, memos),		
Reason for leaving:					·		
EMPLOYER (previous):	erre erret protestet de fill til til ett statet som er som frederikke blik det til det det det det de file			Supervisor's Name			
Street Address	City	State	Zip Code	Area Code/Phone	Number		
Job Title:	, Base Salary	(Annual or Ho	ourly):	Dates Employed (N	Month/year):		
☐ Full Time ☐ Part Time	Start	Final		From	То		
Describe responsibilities:	1						
Reason for leaving:							
EMPLOYER (previous):		Supervisor's Name					
Street Address	City	State	Zip Code	Area Code/Phone	Number		
Job Title:	Base Salar	y (Annual or Ho	ourly):	Dates Employed (I	Month/year):		
☐ Full Time ☐ Part Time	Start	Fina		From	То		
Describe responsibilities:		· · · · · · · · · · · · · · · · · · ·					
Describe responsionales.							
Reason for leaving:							

EDUCATION AND TRAINING

(Please list all high schools, colleges and special courses attended, time at each and grades completed. Also list below any professional designations or American Institute of Banking courses completed.)

Name of School	City & State	No. of Years Completed		Grade Average	Degree or diploma rovd Yes/No
High School Vigor High School	Prichard, AL	4		A/B	Yes
Business University of South Alabama	Mobile, AL	3	Communications	В	No .
College Faulkner University	Montgomery, AL	1	Human Resource Management	А	Yes
Graduate					
American Institute of Banking, Institute of Financial Education or Other Related Courses Date					
Ofher (describe)					
Professional Designations/Licenses					

Job Information

Have you ever been asked to r If yes, please explain.	esign or been discharged from	m any position? 🔲 Yes	⊠ No	
Have you ever been placed on if yes, please explain.	probation, counseled, warned	d or disciplined for violation of	company policy or work perfor	rmance? 🗌 Yes 🖾 No
Have you ever been bonded?	Yes & No	Refused Bond?	Yes 🏖 No	
Have you ever been convicted other than minor traffic offense	l, pald a fine or admitted gulltes? Yes	to a criminal offense (including No If yes, please o	g but not limited to robbery, em explain.	bezziement, forgery, perjury, etc.)
Have you signed a patent/conf If yes, explain	fidentiality agreement or agree	ement not to compete with you	ur current or former employer?	☐ Yes 🖾 No

DISCLOSURE STATEMENT

Colonial does not discriminate in hiring or any employment practice on the basis of race, color, religious creed, national origin, sex, ancestry, age, or citizenship status nor does Colonial discriminate against any employee or candidate for employment because of physical or mental disability, nor does Colonial discriminate against Vietnam Era Veterans, Disabled Veteran, Special Disabled Veteran, other Eligible Veteran, or recently separated Veteran. Candidates will be considered if otherwise qualified regardless of disability or Veteran Status. No question on this application is intended to secure information to be used for such discrimination. If you feel that you have been discriminated against in any prohibited manner during the selection process, please ask to speak to the Equal Opportunity Coordinator in order for the matter to be investigated further.

Colonial, at its own expense, arranges for surety bond on each of its employees. Unless your background is acceptable to a surety com-

pany, it will be difficult to secure this bond and Colonial may be unable to offer employment in certain positions.

STATEMENT OF AGREEMENT

I certify that the answers given herein and during an interview are true and complete to the best of my knowledge. I authorize the investigation of all matters contained in this application and hereby give the employer permission to contact schools, previous employers, references, and all others, and hereby release the employer from any liability as a result of such contact unless otherwise noted in this application. I understand that misrepresentation, omissions of facts, or incomplete information requested in this application may remove me from further consideration for employment or may result in dismissal, should I be employed.

I hereby acknowledge that I have read the foregoing disclosure statement and understand the contents, It is agreed and understood that this Application for Employment in no way obligates Colonial to employ me and that any offer of employment is subject to the terms and conditions stated on this application form. I agree and understand that my employment is for no definite duration and may be terminated at will by either Colonial or me. It is agreed and understood by me that participation in any of the benefits programs of Colonial does not create a contract of employment. Additionally, the Employee Handbook or statements of Colonial policy is not a contract, should not be construed as a contract and cannot create a contract of employment for any definite duration. I agree and understand that only the Chairman of Board or Regional President/CEO has the authority to establish a contract of employment with me and that any such contract must be in writing, designated as an employment contract, and signed by both parties.

If required for the position for which I am applying, I will consent to a post offer pre-employment physical examination and blood or urine analysis at Colonial expense. (Note: This analysis may test for controlled substances.) I understand that if I falsify responses to medical inquiries, including my history of worker's compensation claims, I may be terminated from employment and precluded from receiving worker's compensation benefits and/or unemployment benefits. Further, I understand that any employee or former employee who makes knowingly false or fraudulent material statements or misrepresentation for the purpose of obtaining worker's compensation benefits may be guilty of

If hired, I pledge to abide by Colonial policies concerning Affirmative Action/Equal Employment Opportunity and prohibition of unlawful

harassment. Further, I promise to immediately report any violation of such policies in the manner set forth in those policies.

In the event of my employment, any Colonial materials entrusted to me during the course of my employment will be returned to Colonial on the last day of my employment, whether I resign or am terminated. I agree and understand, that should I be employed, I will not at any time or the last day of my employment, whether resign of ant terminated, ragree and discersing, that should be employed, I will not at any time or in any manner, either directly or indirectly, divulge, disclose or communicate to any person, firm or corporation in any manner whatsoever any confidential information concerning any matters affecting or relating to the business of the Employer, including, without limiting the generality of the foregoing, any of its customers, the prices it attains or has attained from the sell of, or which it sells or has sold, its services or products, its manner of operation, its plans or other "proprietary information." I understand that I may be asked to sign a confidentiality agreement consistent with this paragraph as a condition of employment.

			Cynthia Rene Ellison
Date	01/31/2006	Signature	
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